

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
July 20, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's wastewater treatment facility, 14770 Jumping Mouse View, El Paso County, Colorado on July 20, 2023 at 1:30 pm.

Directors Present: Wayne Vanderschuere
Bill George
Kevin Deardorff
Ed Miller

Staff Present: Jeff Hodge
Christina Hawker
Ashley Uhrin
Ronny Wright
Mike Boyett
Aaron Tolman

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE)
Jessica DiToro (LRE) – called in via Zoom
Linda Glesne (CEGR)
Steve Ravel (Merrick)

Guests: James Howald (OCN)
Jackie Burhans (OCN)
Ed Houle
Ken Judd
Devin McCarten

President Vanderschuere called the meeting to order at 1:29 pm.

Approval of Agenda:

- No changes to the agenda.

Public Comment Non-Agenda Items:

- None

Water Drop Presentation

- Vanderschuere presented Judd with the Water Drop award for his service to the Board.

Review of Minutes:

- Minutes from June 15, 2023, Regular Meeting
 - George motioned to approve, Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Hodge addressed lower revenues in June as a result of heavy rainfall stating that despite June revenues being lower than anticipated, the bills are still being paid and the end balance is still positive. More detail regarding historic usage will be presented later in the meeting.
- Approval of Financials
 - George motioned to approve, Deardorff seconds, all aye.

Information Items

A) New Sewer Billing Methodology Presentation

- Uhrin presented the new billing methodology for sewer services and provided a sample calculation.
- Uhrin clarified per questions from various attendees that the sanitation charge will not change month to month and new averages would be calculated in March of each year going forward.

B) Water Sales Comparison of Last 10 Years

- Hodge presented a graph of monthly usage for the last 10 years showing that June is historically high, but this year it has not. He stated that July projections are now 25% less than last July but that is not cause for panic. Currently, there is not a need to use reserve funds to pay salaries or bills. Revenues are down, however, because we are not delivering as much water, we are also not having to pay the fees to have water delivered by CSU so there are savings there as well.

Resolution 2023-7 – Discussion and Possible Action of Approval of Loop

- Looking to sign the resolution to show formal and explicit support for the Loop Authority by Donala Water and Sanitation rather than just implied support.
 - George motioned to approve, Deardorf second, all aye.

Resolution 2023-8 – Discussion and Possible Action of Approval of Direct Potable Reuse

- The District would like to begin looking into implementing direct potable reuse.
- Hodge is asking is asking the board to approve a resolution to beginning studying how direct potable reuse may be implemented.
- Miller asked about costs. Hodge stated that any upfront costs would just be for testing and that any capital investment of substantial dollar amounts will not be incurred for years.
 - Miller motioned to approve, George second, all aye.

Resolution 2023-9 – Discussion and Possible Action Personnel Policy

- Per Glesne, further legal discussion is necessary on this item before an action can be taken. Postponed until August meeting.

General Manager's Report by Jeff Hodge:

Colorado Water Congress (CWC) Summer Conference August 22-24, 2023

- Presentation on new legislation that may affect our ranch water.
- Invited board members to attend.

SDA Conference September 12-15, 2023

- Administrative topics to be determined.
- Board members are invited to attend.

CCR – Water Quality

- Joe Lopez put together the Consumer Confidence Report well ahead of the deadline.
- Hodge provided a quick recap of the report, pointing out that any violations were merely administrative.

Radium Removal Project Update

- Hodge stated that we should begin receiving funds from ARPA grant to re-pay ourselves for the steps taken to remove the radium from the water. Also stated that we are beginning a demo for a process that will allow us to continue to remove the radium. Wright stated that a build and design for this process will be submitted next week.

Water Report by Ronny Wright

- VFD's have been installed, just working on SCADA programming
- We have excessive water stored in Pueblo reservoir. Working with Brett Gracely to either sell or get rid of some of it.
- Tank rehab back on track.

Wastewater Report by Aaron Tolman:

- Ordered more polymer, estimated delivery 8-10 weeks.
- Received parts to fix digester. This has been completed.
- Scheduled power outage went well, found a few minor things that can be improved so efficiency is at its peak during a real emergency.

Consultants Comments:

- Sams stated there are contracts in production for 16A well electrical components. Also working on contracts for water tank rehab, expected to be ready for approval at the September meeting.
- Gracely stated the lawn irrigation return flow process is still proceeding on time. Also mentioned that the deadline for the ASR pilot study grant application for the North Gate Lift Station is December 1, 2023.

Directors Comments:

- Vanderschuere attended the Loop Authority meeting with Hodge, encouraged other board members to attend future meetings.

Public Comment:

- None

Vanderschuere entertained a motion to move to Executive Session.

- George motioned to accept, Deardorff seconds, all aye.

Meeting adjourned at 3:23pm pm to Executive Session CRS§24-6-402(4)(b) Receive Legal Advice from District General Counsel on Specific Legal Questions Pursuant to §24-6-402(4)(b) and Determine Positions Relative to Matters that may be Subject to Negotiations, Developing Strategy for Negotiations, and Instructing Negotiators Pursuant to §24-6-402(4)(e)(I) Regarding the UMCWTF IGA.

Executive session concluded at 4:04 pm.

These minutes are respectfully submitted for record by Ashley Uhrin on August 14, 2023.