

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
August 17, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's water treatment facility, 15850 Holbein Drive, El Paso County, Colorado on August 17, 2023 at 1:30 pm.

Directors Present: Wayne Vanderschuere (excused absence)
Bill George
Kevin Deardorff
Ed Miller
Scott McCulloch

Staff Present: Jeff Hodge
Christina Hawker
Carla Edwards
Ronny Wright
Aaron Tolman

Consultants Present: Roger Sams (GMS)

Guests: James Howald (OCN)
Jackie Burhans (OCN)

Vice President George called the meeting to order at 1:30 pm.

Approval of Agenda:

- No changes to the agenda.

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from July 20, 2023, Board Meeting accepted.
 - Miller motioned to approve, Deardorff second, all aye.

Review of Financial Statements and Check Summaries:

- Hodge stated revenue is back up and we are back on track with budget.
- Approval of Financials
 - Deardorff motioned to approve, Miller seconds, all aye.

Action Items:

- Approval of Award for Well 16A Improvements – Electrical Contract
- Roger Sams with GMS suggests awarding the bid to Sun Valley Contractors.
 - Miller motions to approve, Deardorff seconds, all aye.
- Sams states he will initiate the contract documents.

General Manager's Report by Jeff Hodge:

- Water tank bids are currently in process and the application process will close on September 14th, 2023, according to Sams.
- New sewer billing methodology is now in effect. Customer feedback has been mixed. Out of the four calls staff have taken, two were happy about the change and the other two were not.
- 64 Endpoints/Meters still need to be changed throughout the District. We will continue to work on these.
- Staff are also pushing Eye on Water to customers so they can monitor their own water usage.
- Radium design is moving along well with the demonstration project. It is in front of the state currently.
- Christina had a meeting with staff to discuss the budget with different departments. Must be approved by the board by Oct 15th, 2023.
- John Kuosman with Merrick is now the Loop's Project Manager.
- Donala and Woodmoor have both passed their next resolutions of commitment to the Loop.
- New Positions:
 - Jeff Hodge- ORC of the Wastewater Treatment Facility
 - Ronny Wright- Superintendent of Operations

Water Report by Ronny Wright

- Radium testing to begin on September 14th, 2023. We are working with Corona to get the sampling going.
- VFD's on wells 8,4,14, and 1A are all installed and operational. VFD's for wells 9A, 12A, and 11D have been received in Denver and we are working on a schedule to get them installed and operational by the end of the year.
- Valve off Baptist is being replaced next Wednesday. Water will be off for a small portion of customers from 7-5 while the repair is being made.
- 16A had some modifications to the vault. Work will continue as scheduled at 16A.

Wastewater Report by Aaron Tolman:

- A new ORP probe was installed in the digester for better process control.
- Craig Nelson with Professional Restoration Repair came out to examine the cracks in the wall and is putting together an estimate to repair.
- Working with Christina to put together the wastewater's budget.
- A new polymer pump was installed. It has been using less polymer and running at a reduced speed.
- Have been running a new press and the old press had a new motor installed in it. Both should be back online soon.
- BOD removal 98.6%
- TSS removal 98.7%
- Rate of Capacity 62.1%

Consultants Comments:

- None

Directors Comments:

- None

Public Comment:

- None

Meeting adjourned at 2:13 pm.

These minutes are respectfully submitted for record by Carla Edwards on September 18, 2023.