

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
FEBRUARY 17, 2022

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on January 20, 2022 at 1:30pm.

Directors Present: Ed Houle  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George (absent)  
Ed Miller

Staff Present: Jeff Hodge  
Christina Hawker  
Tanja Smith  
Aaron Tolman  
Mike Boyett

Consultants Present: Roger Sams (GMS)  
Brett Gracely (LRE)  
Nate Eckloff (Piper Sandler)

Guests: Jackie Burhans (OCN)  
James Howald (OCN)

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from January 2022 Board Meeting accepted
  - Deardorff motioned to approve, Vanderschuere second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 91.7%. Expenses at 93.03%.
- Waste Plant revenue at 90.73%. Expenses at 93.80%.
- General Fund return is 0.47%.
  - Vanderschuere motion to accept, Deardorff second, all aye.

Action Items:

- Well 16A: Received bids from Hydro Resources and Layne Christensen. LRE recommends awarding project to Layne due to:
  - Drilling, construction, development and testing costs are \$101,626 less than Hydro Resources.
  - Hydro proposed 50 day completion where Layne's 90 day proposal is more realistic.
  - Contact with a reference for Layne provided high praise.
  - The District has recently had better experiences with Layne's pump crews over Hydro's.
    - Vanderschuere motion to accept contract with Layne Christensen pending water decree, Deardorff second, all aye.

#### The Loop MOU:

- Provided Loop project memorandum of understanding to Board of Directors for approval.
  - Submitted AARPA funding request
  - Town of Monument, Woodmoor, Cherokee and Donala currently working together on this project.
    - Miller motioned to approve with minor changes, Vanderschuere second, all aye.

#### Manager's Report:

Radium Removal: The sample requirement at the Holbein Water Treatment Plant is currently suspended as it is offline during upgrades.

Holbein Upgrades: About 1/3 of the SCADA and electrical work has been completed. That work has been paused while the sand blasting and repainting of the filters and clarifiers is being accomplished, which is scheduled to be complete by the end of February. The plant should be back online mid-April 2022.

Well 2A: The contractor is re-installing the pump and piping. The will is anticipated to be back online by the end of February.

Well 2D: After 2A has been completed, the pump and piping will be re-installed and should be back online the first part of March.

Well 3D: Layne, is performing the work on this well and should be completed sometime in March.

Well 8A: This will be cleaned and returned to service before May 2022.

Well 12A: This well is scheduled to be cleaned and back online by May 2022.

Permitting and Drilling New Well: The District received 2 bids to perform the work on 16A. These bids and the next steps forward will be discussed at today's Board meeting.

Water Leak: There is a water break on the main waterline near the intersection of Baptist and Wildhaven/Highcrest. Due to the location and depth, we will have to contract repairs.

Pikes Peak Regional Water Authority (CSU LOOP): At the writing of this we are still waiting on the final report. I will discuss once I have received the report.

County Loop: The Loop Group continues to meet weekly to work on attaining funding and entering into a MOU.

Wastewater Report: Aaron says that the treatment process is running well.

- Aaron will be retesting for A-Wastewater license as soon as possible. Eligible for retest as of Feb. 14.
- Aaron assisted Troy, Ross and Joe on water main break on Feb 13.

- Amy and Trevor sampling for TENORMS as of Feb. 14..
- Thom ordered new Ultra Violet bulbs for UV disinfection.
- Waiting for warmer weather to fill and inspect north digester to see how many diffusers will need to be replaced.
- Still need an implementation plan to repair holding tank in digester.
- Schedule vector to clean influent lift station.
- Thom has been working with Waste Management and their insurance to get flag pole light repaired after truck driver ran it over.
- Plant running well. Ammonia (NH<sub>3</sub>) is at or below 0.20mg/l, Nitrates (NO<sub>2</sub>) are at or below 4.00mg/l. Moderate activity in microscope, stalks are becoming more prevalent in slides. Foam on SBR's is approximately 50% coverage under aeration and SBR #1 is showing signs of open space during idle periods with no aeration, which is a good sign that it is not progressing. Thus far, the operations staff at UMCRRWTF have been able to operate the SBRs this year without the need for chemical addition of PAX-14 (polyaluminum chloride).
- Ongoing safety issues with trucks pulling into Pilot and parking in front of our access gate. The plant must be accessible 24 hours a day. Monument Police have been notified, however they don't seem to be doing much about it.

Public Comment:

- None

Meeting adjourned at 2:40 pm to Executive Session – CRS §24-6-402(4)(a) Real Property Negotiations, CRS §24-6-402(4)(a) Contract Negotiation for Long Term Water Contract with CSU, and CRS §24-6-402(4)(b) Legal Advice regarding Case No. 2021CW3044 & 2021CW3058. Deardorff motion to move, Vanderschuere second, all aye.

Meeting adjourned out of executive session with no reportable action taken.

These minutes are respectfully submitted for record by Tanja Smith on February 17, 2022.