

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
NOVEMBER 18, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on November 18, 2021 at 1:30pm.

Directors Present: Ed Houle
Wayne Vanderschuere
Kevin Deardorff
Bill George (Online)
Ed Miller

Staff Present: Jeff Hodge
Christina Hawker
Tanja Smith

Consultants Present: Brett Gracely (LRE)
Roger Sams (GMS)

Guests: Jackie Burhans (OCN)
James Howald (OCN)

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from October 2021 Board Meeting accepted
 - Deardorff motioned to approve, Miller second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 7.95% and expenses at 31.22%.
- Waste Plant revenue at 34.88% and expenses at 30.83%.
- General Fund return is 0.18%.
 - Vanderschuere motion to accept, Deardorff second, all aye.

Action Items:

- Budget Revision: Increase base rate by 4.5% for 2022.
- Resolution 2021-6 Amending the Donala Personnel Policy: Payment for on-call operators, implement PTO program, follow military delays and closures during winter weather, add Juneteenth as holiday.
- Resolution 2021-7 Amending the User Fee Due Date: move out 4 days to give customers to the end of the month to pay without penalty.

- Resolution 2021-8 Absorbing Customer Credit Card Fees: will allow us to implement auto pay utilizing credit cards and will minimize manual processing of checks.
- CSU Contract Extension: 1 year extension to current contract.
- GMS Radium Control: Awaiting delivery of chemicals to bench test in house radium removal.

Radium Update:

- District staff and consultants have met on several different days to make the initial review of the facilities and water quality data to make future recommendations on the appropriate removal technology.

Holbein Upgrades:

- Staff is working on SCADA upgrades; Filter media replacement and filter tank rehabilitation plans for the winter months. Some of the SCADA upgrades were already planned. The other upgrades are part of our plan to both ensure that we get another 20 plus years of service out of the filter and plant and everything as “new” as possible as we also address the Radium Removal at the plant. We anticipate having everything back online by the beginning of irrigation season, i.e., May 2022.

Pikes Peak Regional Water Authority (CSU Loop):

- The consultants are working to develop some primary cost estimates for the two options, piping and treatment options. At this time I don't think we will have a final report until February 2022.

County Loop:

- The Loop Group met Nov. 15th. We agreed to submit an application for funding to the County as part of their first round of AFP funding. We agreed to undertake outreach to our local, state and federal representatives to make them aware of our project. Hodge would like to put together an IGA between partners so when funding is available we can apply for those funds.

Northern Water Delivery Line:

- Nothing new to report.

North Monument Creek Interceptor (NMCI):

- Nothing new to report.

Status of Operations:

- Water Report:
 - District consumed 22.365 million gallons in August.
 - 20.316.324 million gallons from our wells and 5.724 million gallons from Willow Creek Ranch delivered by CSU.
 - Wastewater Treatment Plant received 11.513 million gallons of water as influent, the remaining amount, 10.852 MG, or 49% was used for outside watering.
 - After reviewing the videos of Well 2A and 2D the District will have these two wells cleaned and new pipe and pump and motors installed. We are waiting for a price and estimated time of install from Hydro Resources. We are also working with Hydro to have up to four additional wells inspected as soon as possible.
 - LRE may suggest drilling an Arapahoe well at M2. They did research a re-drill of 7D as well, however that would take over both parking lots and require most of the trees to be removed. It is an option if we need it.
 - LRE is working on an integrated master water plan for Donala.
 - Brett was notified that our ASR grant request is currently stalled due to staffing issues at CWCB.
 - LRE is also checking to see if any of our projects would qualify for ARPA funding.

- All the water tanks in the District have been inspected above the water line. We are waiting for the final report. There were corrosion issues found.
- Water Meter Upgrade and Replacement:
 - The completion date for this project has been moved to the end of December 2021 due to delays in product delivery. As of today, 1,50275 meters/transmitters have been installed. We have 300 upgraded endpoints to be delivered in early December to be changed and 300 meter/transmitter installations remaining.
- Wastewater Report:
 - UMCRRWTF continues to produce a good quality effluent that exceeds all State discharge permit standards
 - Continue to operate in budget, and goals identified by management team have been met producing our high-quality effluent.
 - Awaiting results from most recent TENORM sampling event.
 - BOD5 results – 99.5% removal
 - Total Suspended Solids results – 98% removal
 - Aerobic digesters were rotated from north to south. Thom, Aaron, Trevor and Ethan commended for their efforts in setting up pumps, and pumping and cleaning efforts.
 - South digester is performing better due to replacement of damaged diffuser membranes.
 - Continue to clean north digester.
 - Denali Environmental (Varis) is in process of completing annual biosolids report.
 - Annual metals sampling was completed Nov 9.
 - Continue to have SCADA issues with historical data.
 - Facility performing well heading into winter. Taking process control steps to minimize foaming.

Additional Comments:

- None.

Meeting adjourned at 2:46pm.

These minutes are respectfully submitted for record by Tanja Smith on November 18, 2021.