

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
JUNE 17, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on June 17, 2021 at 1:30pm.

Directors Present: Ed Houle
Wayne Vanderschuere
Kevin Deardorff
Bill George
Ed Miller

Staff Present: Jeff Hodge
Christina Hawker
Tanja Smith
Mike Boyett
Aaron Tolman

Consultants Present: Roger Sams
Brett Gracely

Guests:

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- Sams stated Water Quality Control Commission conducted meeting, some items will affect discharge. Likely to have new parameters on anti-degradation determination. Expects renewal permit in 2024 may be affected.

Review of Minutes:

- Minutes from May 2021 Board Meeting accepted
 - Deardorff motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- Donala revenue at 63.06% and expenses at 71.50%.
- Waste Plant revenue at 64.42% and expenses at 64.15%.
- General Fund return is 0.10%.
 - George motion to accept, Vanderschuere second, all aye.

Audit Presentation:

- Audit presented by Tom Sistare of Hoelting and Co.

- District's total assets and deferred outflows exceeded liabilities and deferred inflows at the close of 2019 by \$40,885,054 (net position). Of this amount \$12,315,960 represents unrestricted net position which may be used to meet ongoing obligations
- Total net position increased by \$156,728.
- Capital assets net of depreciation increased by \$545,337 from prior year.
- Total outstanding long-term debt decreased by \$713,393 during the current year due to the payment of loans based on debt service schedules, as well as issuing revenue refunding bonds for the purpose of refunding 3 of our outstanding loans to reduce total debt service payments.

Resolution 2021-4:

- Water Leak Adjustment Program revision.
 - George motion to accept, Deardorff second, all aye.

Water Strategy:

- President Houle presented a detailed synopsis of the District's water strategy over the years. Document will be stored in Director's notebooks.

Manager's Report:

- LRE Well Study:

Kicked off the study/update June 8th with Brett and Joel of LRE. Brett presented the Board with field evaluation and recommendations. Board agreed to go forward with further sampling of each well at this time. Recommendations will be reviewed and decided upon as needed. This will update the conditions of the current wells in use. It will identify any immediate repairs needed. The study will also identify the best wells that could be used to recharge/store water in the local aquifer.
- PPRWA: The Reuse Study is under way. The completion date estimated to be Nov. 2021. Hodge will be meeting with the consultant to provide additional information the week of June 21st.
- Regionalization Subcommittee of PPRWA: There have been no meetings in the last 3 months.
- Northern Water Delivery Line: TriView continues to move forward with the permitting and construction of this project. TriView (JDS Hydro) has collected projected flow demands from most of the Northern Entities and presented to CSU. The question to CSU is availability, reliability and cost to wheel water through Northern Delivery Line if constructed.
- NMCI: Darlene Garcia, project manager for this project has retired. Her replacement has not been officially named at the time of writing this.
- Status of Long-Term water Supply Contract with CSU: Meeting with CSU June 15th to discuss the delivery needs of Donala and other northern entities. The request is for a rate/tariff that better reflects the cost of wheeling water through the CSU system.
- Monument Sanitation Contract: Monument Sanitation has hired a District Manager and sent a letter cancelling the Operations Contract effective May 31, 2021.
- Club Lake: We received a request about our ability to fill the lake and what the cost would be. Well 13 could be piped directly to the lake. The cost was quoted at \$5,300 per AF, which is the amount the District charges for construction water.
- Water Congress: The summer conference & membership meeting will be held at the Steamboat Grand Hotel August 24-26.
- CO SDA: Registration opens July 6. The conference will be held at Keystone Sept. 14-17.
- Board Workshop April 15th: Action items list attached.

Development Update:

- No updates at this time.

Water Report:

- Water Reporting and Augmentation: Staff has been working with LRE to update, automate and simplify the process. Many of the gauging stations and other reporting parties provide the information in a format that can be imported directly into our spreadsheets and other reporting documents. The goal will be in the next year to move to daily reporting as requested by the other agencies from the weekly and monthly timeline as has been the practice.
- Water Production and Delivery: The District consumed 20.125 million gallons in the month of May. Of that water 11.761 was pumped from our wells with an additional 8.498 million gallons being our Willow Creek Ranch water delivered to us by CSU. The wastewater treatment plant received about 12.245 million gallons of that water as influent, the remaining amount was mainly used for outside watering, about 40%.
- SCAD: The radio telemetry will be upgraded at: Fox Run Sewer Lift Station, Fox Run Water Tank and Well 14. The installation and upgrade is scheduled to be complete by the end of July 2021.
- Water Testing Integration: The majority of Donala's Required Regulatory water Sampling is being moved under the responsibility of Amy Azevedo, Lab Manager. She has also recommended that most of our samples can be shipped to the lab to free up an operator from .5 days travel time and realizing a net savings to the District.
- Operator Certification: Ross Robinson passed and is now an A Water Operator. Joe Lopez several months ago passed his A Water Operator licensing and is ORC for the Forest Lakes Water Treatment Plant. Ronny Wright and Jeff Hodge both have B Water Operator Licenses.
- Water Operations: The operators have been reviewing and/or implementing process and operational improvements. They have upgraded some of the monitoring equipment that was not functioning reliably. The plants are ready for the warmer months ahead.
- Board Workshop Action Items are currently in a work status.
- UMCRRWTF:
 - Aaron Tolman has returned as of the end of May and started full time in June. Aaron is a valuable asset and we are happy to have him back.
 - Plant performance continues to improve with the weather and process control decisions. We were well within permit for May and anticipate even better performance in June. Amy Azevedo has completed our laboratory's DMRs QA and submitted the results into the ERA database. We will be graded sometime after August 27 when that study closes.
 - Carl Martinez and Trevor Wilch attended the RMWEAs Plan Operators School in Loveland. They are both motivated to take their Colorado Class D Certification exams to become Colorado Certified Water Professionals. Boyett will attend the RMWEA Leadville Operator's school in July. He has been asked to teach one course and will also need to attend enough courses to hear the TUs need to renew his Class A Certification in April 2022.
 - Forest Lakes surface water filtration plant is now on-line. We were able to take their initial flows and now their continuing backwash flows with minimal impact to our treatment processes. Construction activities continue for the new UPS transfer facility with almost no impact to our facility.

Additional Comments:

- September 16 Board meeting will be cancelled due to conflict with SDA Conference. Special meeting will be held on September 23 instead.

There being no further business of the Board, President Houle adjourned the meeting at 3:14 pm.

These minutes are respectfully submitted for record by Tanja Smith on June 18, 2021.