

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
JANUARY 21, 2021

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on January 21, 2021 at 1:30pm.

Directors Present: Ed Houle  
Wayne Vanderschuere  
Kevin Deardorff  
Bill George

Staff Present: Jeff Hodge  
Mark Parker  
Christina Hawker  
Tanja Smith  
Mike Boyett

Consultants Present: Roger Sams (online)  
Brett Gracely

Guests: Jenifer Kaylor (online)

President Houle called the meeting to order at 1:30pm.

Approval of Agenda:

- Approved.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from December 2020 Board Meeting accepted
  - Deardorff motioned to approve, George second, all aye.

Review of Financial Statements and Check Summaries:

- 2020 ended at .6% over at this point prior to audit.
- Waste Plant ended at 10% under at this point prior to audit.
- Will move Chandler Investments to CDs that will be managed in house.
  - Deardorff motion to accept, Vanderschuere second, all aye.

New Business:

- 2021 Meeting schedule accepted.

Manager's Report:

- COVID: The District continues to use best practices to ensure ongoing operations and the safety of our employees. We will be alternating work schedules until Feb. 28th.

- UMCRRWTP quarterly operations meeting was held on Jan. 13<sup>th</sup>.
  - New TENORM regulation may impact costs and operations.
  - Monthly flow chart of the 3 partners provided by GMS.
- Pikes Peak Regional Water Authority: Jenny Bishop gave an update on the Regionalization Subcommittee, mainly discussed the Proposed Scope of Work for Reuse. Next meeting is Feb. 3<sup>rd</sup>.
- Regionalization Subcommittee of PPRWA: Dec. 17 meeting was cancelled. Jan. 14 meeting was rescheduled by CSU to accommodate a larger joint meeting to get the Rescue and Storage Scope of work moving forward.
- NMCI: Project delayed due to the City waiting on the market to rebound prior to selling it's bonds. Received an update yesterday from Darlene Garcia, anticipated project completion date of 2024.
- Interim Waste-Water Conveyance and Treatment Agreement: Delayed for same reason as NMCI.
- Status of Long-Term Water Supply Contract with CSU: Nothing new to report.
- Drought Report: Dry pattern continues.

Development Update:

- No updates at this time.

Status of Operations:

- R. Hull plant running great. Holbein is shut down for annual cleaning and pipe installation in the raw water tank for pre-chlorination. We, as well as everyone reliant on the Denver basin aquifer are experiencing higher Rad/Chem constituents in raw water per CDPHE. We are hoping to remove more of these constituents through filtration. Holbein should be back online mid-February and then R. Hull will be shut down for cleaning. Produced 12.448 million gallons in December vs. 12.938 million gallons in October. 65.6% from our wells and 34.4% from Pueblo Board of Water Works water lease.
- Wells: Parker has been in contact with Hydro Resources to see what is needed to get well 7D back on-line and to see how deep we can set the well if we do not upgrade to medium voltage. Hope to hear back soon.
- Capital Projects:
  - Timberline performed calibration on Residuals Management Building. We have filled the storage tanks to conduct another run the week of Jan. 18. A process consists of 4-5 phases depending on the fluid thickness of the residuals. We will ensure the work performed by Timberline to solve our inability to bet past the first phase of dewatering was fixed.
  - 2020 water line replacement project has completed except for a punch list. Seeding and sod replacement will be done in Spring 2021.
  - 2021 water line replacement project is projected to go out to bid late February. Completed drawings are at 90-95% completion. Anticipating a late April or early May start date.
- Overall Water System: We are having no major issues with the water system currently. We have been having issues with one of the Variable Frequency Drives at the Jessie water transfer station. Working with Wazee Electric to see if it is fixable (due to age) or if we will have to purchase drive.
- Forest Lakes Metropolitan District: Operations continue at Forest Lakes with water production and infrastructure installation inspections in the West Valley.
  - We have been working with JDS Hydro on information on the A1 well. This well has been dormant and unequipped since it was drilled. It is known to be high in Rads/Chems. They are piping it to pump to the new Surface Water Treatment Plant. Working on approval from CDPHE and getting mixing ratios calculated to work with the surface water. We expect that we will need every bit of water that can be produced this coming irrigation year. The reservoir is already low from last year's lack of recharge water and water production, and if winter continues to be dry the reservoir will not recharge very fast.
- Monument Sanitation District: We started operational duties that were lined out in the contract.
  - We have already cleaned the Trails End lift station and did some electrical troubleshooting on one of the pumps that kept tripping the circuit breaker. We found some loose electrical terminals.

- We have been taking field operations staff to their sites so they can become familiar with them.
- We have checked 2 of the 3 generators to make sure they will start and will get our generator contractor scheduled to do preventative maintenance on them.
- We will meet with their SCADA contractor and IT provider to get access to their SCADA system.
- Water Main Break on Jan. 20<sup>th</sup> at 4:00am. Located on River Oaks Dr. Water was turned off at 5:30am, repairs completed and water back on by 11:05am. Created significant road damage as well as damage to culverts.
- UMCRRWWTF: Construction of UPS site continues with minimal interruption of plant operations. The entrance has been relocated to Terrazzo Rd next to the Pilot Truck Stop. Our entrance sign was relocated, and promptly knocked over by a truck.
  - The usual winter foam has arrived. Started a PAXX feed as soon as it appeared. Also cleaned DEB which allowed suspended solids levels to improve.
  - IDEXX lab equipment has arrived and should make effluent analysis easier for our lab analyst.
  - Rotating COVID schedule worked great as Amy contracted COVID and was able to recover on her scheduled days off without exposing other employees.
  - Waiting for annual report from Varis. Not expecting any issues. We are in the process of completing our annual biosolids report for the State.
  - New TENORM rules are going into effect and Roger Sams is exploring how the new CDPHE rules will affect the plant.

Additional Comments:

- None.

At 2: 20 p.m. Deardorff motioned to move to adjourn to executive session per C.R.S § 24-6-402(4)(h) to discuss personnel matters, Vanderschuere second.

3:47 p.m. adjourn to open session. No reportable actions were taken.

These minutes are respectfully submitted for record by Tanja Smith on January 21, 2021.