

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
January 16, 2020

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on January 16, 2020 at 1:30pm.

Directors Present: Ken Judd
Ed Houle
Dennis Snyder
Wayne Vanderschuere
Kevin Deardorff

Staff Present: Kip Petersen
Tanja Smith
Christina Hawker
Mark Parker

Guests: David Powell
Jennifer Kaylor
Steve Hrin
Rick Fendel
Matthew Poznanovic

President Judd called the meeting to order at 1:30pm. All rose for the Pledge of Allegiance.

Public Comment Non-Agenda Items:

- None.

Review of Minutes:

- Minutes from December 2019 Board Meeting accepted as submitted. Houle motioned to approve, Snyder second, all aye.

Review of Financial Statements and Check Summaries:

- Petersen requested single signature limit of \$20,000 be raised to \$25,000 due to increasing utility costs and the increase in a Board Member being required to come in and provide a second signature.
 - Houle moved we adopt the new check policy specific to Petersen and revert back to original limits when new manager is hired. Snyder second, all aye.
- Ended the year in good shape.
- Well over on CSU water costs due to utilizing more Willow Creek water than anticipated.
- Received more TAPS than we had expected as well.
- Came in at 6.7% under budget at Waste Plant.
- General Fund return is 1.61% and Debt Fund is at 1.5%.
- Houle motioned to accept, Snyder second, all aye.

Manager's Report:

- Adoption of the 2020 Board meeting schedule.
 - Deardorff motion to accept, Houle second, all aye.
- Reconsideration of agreement with Triview Metropolitan District to move water through our system to theirs. Jim McGrady requested a 1-year agreement not to exceed 200 AF.
 - Houle motion to reconsider the discussion, Vanderschuere second, all aye.

- Consider participation agreement for CSU to conduct the NEPA process due to impacts to the Northern Monument Creek Interceptor project.
 - Vanderschuere asked if wording regarding the **accounting** of return flows should be changed to include verbiage for CSU to **cooperate** with the northern entities to **secure** our return flows.
 - Vanderschuere motion to approve contingent on the change to the verbiage, Deardorff second, all aye.
- On January 6, 2020, Petersen, Judd and Vanderschuere met with City Council President, Richard Skorman, to introduce themselves and discuss regional services and special districts.
- PPRWA will meet February 5, 2020.
- Arkansas Roundtable met on January 8th. Houle, Vanderschuere, Parker and Petersen attended.
- 2019 Water summary: we produced 780 Acre Feet where in the 2002 drought year we produced 1,380 , a 44% reduction from our peak in 2002.
- April 23 and 24 is the Arkansas River Forum, those interested to attend, Petersen will sign up for it.
- Current drought measurements show mostly abnormally dry to moderate drought throughout most of the state with a few areas recording severe drought.

Willow Creek Ranch:

- Ranch is in hibernation mode.
- This spring we will attempt to fully remove the beaver dams in order not to impede the flows to our flumes.
- Snowpack appears average.
- Final payment of \$200,000 has been made to Pueblo County for 1041 permit.
- Annual payment of \$10,300 has been made to Fountain Creek Watershed and Flood Control District.

Status of Operations:

- Demands are consistent with colder temps. Of 12,017,680 gallons produced in December, 60% was from Willow Creek Ranch and 40% from our well system.

UMCRWWTF:

- Waste-water treatment plant is operating well within our permit limits.
- M. Parvacella bacteria is present, however the foam which can accompany it is minimal. Staff is monitoring the basins closely.
- Warranty work was completed on the new rotary screen.

Capital Projects:

- Work continues on the Residuals Management Facility.
 - Will be pouring concrete floor today.
 - We are hoping to go out to bid on water main replacement project for 2020 in February and start work in April.
 - This project will move into residential neighborhoods and will warrant additional attention to detail to minimize the impact to residents.

Development Update:

- There have been no new contacts regarding additional development.

Additional Comments:

- Hrin asked about timeline for NEPA process with CSU. Fendel stated there are no guided timelines. Petersen stated the estimate is 24 to 36 months.

With no further comments, it was moved by Snyder, second by Deardorff, to adjourn into Executive Session, under the provisions of CRS 24-6-402(4)(e) to discuss with legal counsel, matters that may be subject to negotiations and developing strategies for negotiations and instructing negotiators; CRS 24-6-402(4)(d) Specialized details of security arrangements or investigations; CRS 24-6-402(4)(e) , Personnel Matters. Motion carried and the Board went into

Executive Session at 2:30 pm. It was moved by Houle, second by Deardorff, to adjourn the Executive Session at 4:57 pm and return to open session. Motion carried. Petersen announced that legal counsel, and himself, had been given direction related to the contractual negotiations with Triview Metropolitan District to wheel water for them. There being no further business before the Board, the Board President adjourned the meeting at 4:49 pm.

These minutes are respectfully submitted for record by Tanja Smith on January 16, 2020.