

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
July 19, 2018

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on July 19, 2018 at 1:30pm.

Directors Present: Ken Judd  
Bob Denny  
Ed Houle  
Dennis Snyder  
Wayne Vanderschuere

Staff Present: Kip Petersen  
Tanja Smith  
Christina Hawker  
Mark Parker

Guests: Bill George  
Jim Kendrick  
Kevin Deardorff

President Judd called the meeting to order at 1:30pm. All arose for the Pledge of Allegiance.

Public Comment Non-Agenda Items:

- Announcement from Bob Denny, he will be leaving Donala to move to TX. House will be ready in October, will stay on board until he moves and is no longer a resident of the district.

Review of Minutes:

- Minutes from June 2018 Board Meeting accepted as amended.

Review of Financial Statements and Check Summaries:

- Currently at 50%. Right on target.
- Still waiting on TAPS for Golf Course Redevelopment. Expects to see some movement in the Fall. Judd will reach out sales rep, Sarah Smith to see if they are still on target.
- District Engineer expenses due to Academy Gateway project.
- Training is almost maxed out. Petersen will make adjustments to the budget for additional training if necessary.
- Capital Projects are still light, however that is ramping up this month.
- Denny asked about new truck, whether we traded in the old truck or not. We have kept it. It will be a spare for us at this point. Petersen noted we did get a State Bid to purchase this vehicle.

- Waste at 50%.
- Contract services is front loaded.
- Bio Solids hauling will continue to see increases.
- Total expenses at 67%.
- General Fund showed 2.31% return, Debt Fund 2.37% and Bond Fund 1.74%.
- Houle moved to accept financials, Denny second. All aye.

#### Manager's Report:

- Petersen requested the Board address the new commercial facility, My Place Hotel. We do not have a commercial rate for water usage as we have never had a large commercial facility. Currently the hotel is reaching the 6<sup>th</sup> tier every month, without factoring in irrigation. The District recently developed a multi-family rate structure which has shown to be much more equitable. Petersen can either offer the hotel the multi-family 45 rate or the District can develop a new commercial rate, potentially based upon tap size.
- Snyder questioned if the hotel is infringing on the total water availability for the 11 lots in that section. Petersen believes they should not exceed allocation.
- **Petersen requests authorization to change My Place Hotel to a 45 multi rate, retro active to May. Petersen would also like to incorporate a commercial water rate for those accounts utilizing a 2" tap. The Board directed Petersen to change the residential rate for the Hotel immediately and to proceed with investigating the commercial water rate for the future. Snyder motioned to accept, Houle second, all aye.**
- Latest drought report shows El Paso County in the moderate range for the northeast area and severe drought for the rest of the County.
- Petersen is postponing the Donala campout at the Ranch due to the dry weather conditions. Scheduled for Aug. 17-19. Depending on conditions, it may be cancelled altogether.
- There will potentially be a public hearing at the September meeting to discuss inclusion to the District of the Western Mining Museum. There was a public hearing in 2006 and it was approved, however it did not materialize. This property is already considered within the Donala service area.
- The Arkansas Basin Roundtable meeting on July 11<sup>th</sup> was attended by Petersen and Snyder. No presentations were made. However, there was a request by the Ark River Watershed Collaborative to remove large sections of beetle kill on Monarch Pass.
- Houle will accompany Petersen at the next Roundtable meeting, possible Denny as well.
- We have been advised that the roundabout at Struthers and Gleneagle Drive will begin in October with a 100-day construction schedule.
- Snyder inquired about how discussion with Sun Hills resident went. Petersen discovered that resident did not have a problem with the well itself, it was an electrical issue.

#### Willow Creek Ranch:

- Petersen and Parker met with representatives of CSU at the Ranch for a review of the facilities prior to the Sept. 7<sup>th</sup> annual CSU water tour.
- The Ranch is the driest we have seen it to date. The grass is stunted and mostly brown. Both Willow and North Willow Creek are experiencing reduced flows.
- Discussion on residents utilizing the ranch for camping. Due to health and safety it will not be authorized. No way for Donala to monitor safety and security of this critical asset.

- Next week is the work week at the Ranch. Mark, Troy and JR will take the summer hires up for the week to conduct needed maintenance to include working on the flumes, fencing, fire mitigation, road work and sign repairs. Petersen stated that multiple fire extinguishers will be available and no fires allowed at all as Lake County is under a stage 2 burn ban.
- We are still awaiting results from our 1041 request from Pueblo County.

#### Status of Operations:

- Both treatment plants are operational and producing water. In June both plants produced 32,208,000 gallons of water vs. 23,597,000 in May. Willow Creek provided the District with 13,078,000 gallons in June vs. 7,327,358 in May.
- Currently have 238 AF in storage in Pueblo Reservoir.
- The waste plant is operating well overall. We have switched SBR's for cleaning and encountered difficulty in draining the basin. Once the basin is drained and cleaned we will attempt to video the drains to see if a blockage is visible or if it is a problem with the valve.
- During the quarterly operations committee meeting for the waste plant, we had long discussions related to arsenic removal.
  - The facility has a compliance deadline of October 2019 to have an arsenic removal process in place.
  - GMS has been designing a system that hopefully will meet our needs, however, we are experiencing difficulties in modeling the resin that will capture the arsenic from the waste stream.
  - Representatives from Triview are making efforts to replace their existing water source from Denver Basin wells, which is where the arsenic comes from, to a renewable source that does not contain arsenic.
  - Forest Lakes is in the process of constructing a new surface treatment facility that will not contain arsenic as a component either.
  - There was a great deal of discussion related to requesting a modification of our compliance schedule from the CO Dept. of Public Health and Environment to push back, by several years, the compliance deadline.
  - The theory is that if the Districts continue to move away from Denver Basin water source and replace them with surface waters, there will be enough dilution from the renewable source that we would be able to keep our arsenic discharge well below and 8.7 m/l standard, which will go into effect at the end of October 2019.
  - Petersen recommended Plan A which is to continue with the design and construction process to comply with the existing deadline as well as Plan B which is to submit a request to push back the deadline.
  - Petersen asked if board is agreeable to joint meeting with Triview's board moving up to week of Sept. 24. Petersen will contact Triview GM.
- The District has had 2 preconstruction meetings to date in regards to the water line upgrades starting this month.
  - Beers Construction will begin saddle tap and service line replacement on Desert Inn Way on July 23<sup>rd</sup>. Tap replacement should take 3 weeks.
  - Global Underground has started to mobilize equipment to R. Hull site for bore project to Jessie Dr. Construction hours will be from 8am to 6pm with a 120 day timeline to complete.

- Tentative start date for Pate Construction is August 6<sup>th</sup> to start the install of the water line replacement on Gleneagle Dr. We are working with the developer of the golf course property to coordinate his utility needs with ours. The developer has agreed to install the necessary water mains for Donala to avoid us coming back in a month and destroying the new asphalt and curb and gutter that he will install. The 12" line will be placed in the ground in such a fashion that when Pate Construction reaches that location(s), it will be very easy to connect the empty pipe with the pipe they are installing. The developer will be responsible for the installation of any new service lines necessary to provide service to new homes. The District will reimburse the developer for the installation of the empty pipes and any necessary fittings.
- We did hold an informational meeting on July 10<sup>th</sup> for anyone who had questions on these projects. We sent out letters to those affected along Gleneagle Drive and a notice was placed in the July newsletter.

Development Update:

- To date we have received 1 residential TAP and 2 commercial TAPs.
- There have been no new development projects submitted or discussed in the past three weeks.

Additional Comments:

- None.

With no further comments, the Board adjourned at 3:18 pm.

These minutes are respectfully submitted for record by Tanja Smith on July 19, 2018.