

DONALA WATER AND SANITATION DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
April 19, 2018

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's office, 15850 Holbein Dr., El Paso County, Colorado on April 19, 2018 at 1:30pm.

Directors Present: David Powell  
Ken Judd  
Bob Denny  
Ed Houle  
Dennis Snyder

Staff Present: Kip Petersen  
Tanja Smith  
Christina Hawker

Guests: Bill George  
Jim Kendrick  
Wayne Vanderschuere

President Powell called the meeting to order at 1:30 pm. All arose for the Pledge of Allegiance.

Public Comment Non-Agenda Items:

- None

Review of Minutes:

- Minutes from March 2018 Board Meeting accepted as submitted.

Review of Financial Statements and Check Summaries:

- Target is 75%. Water sales are a little low, however this will catch up over summer months with irrigation.
- Expenditures: engineer is higher with all of the projects coming up. Insurance is a little high due to front loading. We pay up front in order to obtain a discount.
- Fees, permits and dues are also front loaded.
- Training, will have to watch this year. While preparing the budget, did not anticipate as many board members attending water congress this year.
- Overall expenditures at 76.9%.
- Judd questioned Green Legacy, that is for Water Returns.
- Contract Services for Waste Plant is high as we pay up front.
- District Engineer is low, as we have not seen the invoices yet.
- Waste Plant is at 82%.

- Chandler Report, investments gaining over 2%.
- Houle move to accept financials, Judd second, all aye.

#### Manager's Report:

- PPRWA proposed bill SB18-167 to require all Districts to be Tier 1, Donala is currently Tier 2. It met opposition and may not go through.
- Discussion at April Arkansas Basin Roundtable about lack of funds from Severance Fund. A separate bill has been sponsored that will fund invasive species program. HB 1008 awaiting Governor signature for permanent funding source.
- Arkansas River Forum was in La Junta and focused primarily on agriculture. Informative session pertaining to technology in the industry and the shared concerns for water and wastewater.
- Drought monitor indicates not much change from April 3<sup>rd</sup> to the 10<sup>th</sup>. Long term forecasts indicate low moisture and higher temperatures.
- Bob Denny, Dennis Snyder and Wayne Vanderschuere will be sworn in as Board members during the May Board meeting. President Powell will then step down as his term has been fulfilled.
- Petersen will be meeting with CSU on the 26<sup>th</sup> to discuss long term agreement. He has already met with Earl Wilkinson, the new Water Services Officer, and will wait until he has settled into his position before speaking in depth on mutual interests.
- El Paso County Water Master Plan is set to be completed by the end of the year. Petersen is on the steering committee. Goal is to set policy to address water and land use as a driving factor in land use policy, rather than an issue at the end of the review process.
- NEPCO (Northern El Paso County Coalition of Community Associations, Inc.) report provided to Board for informational purposes.

#### Water Returns:

- Very disappointed in attendance, only 9 showed. May have to reconsider program due to costs for minimal response.

#### Willow Creek Ranch:

- Quickly approaching May 1<sup>st</sup> which is the first day Donala can take credit for water coming off the ranch. Based on current snowpack, do not expect to take our full allocation of 280 AF this year.
- Was a potential of a spill at Pueblo Reservoir due to water storage carryover from 2017. Reclamation has moved water around to avoid the spill. We could have lost 40 AF, however CSU agreed to book that for us if necessary.

#### Status of Operations:

- Both plants are ready to produce water for the spring and summer demands.
- New pump and motor should arrive by the end of the month for Well 2D.
- Waste plant is operating well. GMS continues in the design phase of the pilot project for the removal of arsenic.
- UV control interface has been upgraded.
- Plans for new screen unit and walkway continue to be developed.
- Water main replacement on Gleneagle still on target to begin in May. Petersen met with El Paso County to discuss options and was told cut permits for roads that are 1-2 years old are now \$6

per sf, older than 10 years old cost is \$2 per sf. At \$6 our cost for asphalt alone will be over \$380,000. Should receive details from the County soon on the actual age of Gleneagle Dr. Should the County decide to resurface Gleneagle in the next couple of years, we may postpone this project to tie in with their project. Still discussing with County about 1041 permit and whether it is required as this is not a new line, but a replacement.

- Water main flushing started this week and will commence for 2 weeks total to clear the lines of sediment from the winter months lower usage.

#### Development Update:

- My Place Hotel and Starbucks within 30 days of completion.
- Golf Course redevelopment has begun. District has discussed with developer to coordinate their work along with the Gleneagle water main project to reduce costs and avoid duplication of work. All agree that the cost savings is beneficial to the District.
- Storage facility work has started. We have met with their engineers to ensure sewer cleanouts will be accessible.
- Have been inspecting Pilot truck stop in Forest Lakes as they install water and sewer lines.
- Phase 2 in FLMD will add another 100 homes.
- Staff has been working with FLMD engineers in the construction of the surface water treatment plant, expects to be operational in the fall.
- Staff can expect to be busier this summer than summers past with the new construction and required inspections.
- El Paso County has delayed storm water project until 2019 due to Preble's Jumping Mouse.
- Construction for the roundabout on Gleneagle and Struthers should begin in the fall.
- Produced 12.2 mil. Gallons of water for March.

#### Additional Comments:

- Jim Kendrick questioned the 40 AF Willow Creek water and potential spill. Petersen noted that they are draining the upstream reservoirs in anticipation of snow melt.
- Vanderschuere, is there any bench strength between Troy and Kevin? Petersen noted there will be cross training and succession training in future.
- Vanderschuere also questioned training costs, what does that include? Board training and staff training. How much was the Board training? Approximately \$3000 for Board and GM to attend Water Congress. May be beneficial to separate the Board and Staff training in the budget.
- Petersen noted that 2 summer hires will be returning and we will be hiring 2 additional.
- Bill George mentioned that District residents regularly ask him how Donala is doing. Per Bill, he regularly praises our process and can't think of a better District to live in. Petersen humbled by response.

With no further comments, the Board adjourned at 2:50pm.

These minutes are respectfully submitted for record by Tanja Smith on April 19, 2018.