

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
July 20, 2017

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District office, 15850 Holbein, Dr., El Paso County, Colorado on July 20, 2017 at 1:30 PM.

DIRECTORS PRESENT:

Ken Judd
Bob Denny
Ed Houle
Dennis Snyder

ABSENT:

David Powell (Excused)

STAFF PRESENT:

Kip Petersen
Betsy Bray
Christina Hawker

GUESTS

Jim Kendrick
Bill George

Vice President Judd officially called the meeting to order at 1:30 pm. He noted for the record that Houle, Judd, Snyder and Denny are all present. Judd noted Powell's excused absence. Judd then asked the attendees to please rise for the Pledge of Allegiance. Denny announced that he will be absent for the August meeting.

PUBLIC COMMENT NON-AGENDA ITEMS:

There was no public comment.

REVIEW OF MINUTES:

The Board then reviewed the Minutes. Snyder asked that Minutes be corrected to spell Flare Data as Flair Data, and Denny asked that the Minutes reflect that the Cyber team at the USAFA could possibly give us an analysis. (Denny did contact the USAFA and they may be able to help next year). Snyder moved to accept Minutes as

corrected, Judd and Houle "second", all "aye". The Board then asked Petersen if he had heard anything more from Academy Water and Sanitation District regarding their timeline to send their wastewater flow to the Upper Monument Creek Wastewater Treatment Facility. Petersen said that based on what he knows, he thinks it will be in the 3rd quarter of 2018.

REVIEW OF FINANCIAL STATEMENTS AND CHECK SUMMARIES:

Petersen presented the June Executive Summary and Check Registers for both Donala and the Waste Treatment Plant. Petersen stated we should be at about 50% remaining. Petersen stated that revenue is down and that is largely attributed to the lack of tap fees received along with water development fees, installation fees, and sewer development fees. Tap sales are behind as a result of the extended County review of the golf course re-development plan. Petersen noted that he had been asked by El Paso County to provide a Financial Liability Bond for water and sewer. Petersen wrote a letter to the County and stated that we don't need a performance bond. Petersen then stated that some of Donala's Capital Projects may need to be delayed as the funds have not come in that Donala will use for those projects. Donala Expenses are fine with 61% remaining. The Board then reviewed the Check Registers. They asked about check #21313, made out to Amnet. This check was for the work done to repair our Scada Server after the Virus Attack. They then asked about check #21365 made out to Interstate Batteries for batteries for telemetry system for flumes for Willow Creek. Then, the Board asked about check #21366 made out to CUSI. This is for the software application to allow District water operators to create and resolve work orders for customers in the field. Petersen then moved on to financial statements for the Upper Monument Creek Wastewater Treatment Facility. Petersen noted that Triview and Forest Lakes had made their quarterly payments. The Board asked why the treatment plant has Culligan Water. The reason is that the well that supplies potable water to the Waste Treatment plant doesn't have a good taste to it. Therefore, Donala has contracted with outside water suppliers to deliver potable water to the plant for its' employees. Houle then moved to accept the Financial Statements, Judd and Denny second, all "aye". Petersen then directed the Board to review the Chandler Report.

MANAGER'S REPORT:

SANITARY SURVEY VIOLATION NOTICE:

Petersen then noted that the State mandated Violation Notice letter had been mailed. The Board felt it was a very good letter on a tough subject. Petersen also sent the letter and form to CDPHE.

FENCE AT M2:

Petersen then noted that the fence at M2 had been completed by several of Donala's Staff. The height of the fence is primarily for security. A rack was also put on the inside of the fence, to allow for pipe storage. Board asked if renovations had been done to the inside of M2? Petersen said that foam had been sprayed on the ceiling and walls for insulation.

SOUTHEAST COLORADO WATER CONSERVANCY DISTRICT:

Petersen then stated that he has asked Jim Broderick, General Manager of the Southeast Conservancy District, to speak to the Board at the August 17th, 2017, meeting so that the Board can understand the pros and cons of joining the SE Conservancy District. Denny stated that he remains opposed to a tax increase. Judd wondered why the SECWCD requires a mill levy fund in perpetuity.

NEPCO PRESENTATION:

Petersen went on to discuss that he had attended the last NEPCO meeting. The meeting was well attended. He spoke about several water topics such as general questions, Board setup, district makeup, etc. He received a request to speak at the HOA at the Gleneagle Townhomes and he stated he is willing to speak to any HOA in the District that asks him to.

PIKES PEAK REGIONAL WATER AUTHORITY:

Petersen then provided copies of legislation pertaining to water use in Colorado. Dick Brown's Laws Enacted Summary is a great summary of the 2017 Legislation Session, related to water. The topic of regionalization with respect to water seems to be at the forefront of some of the members. The thought is that since Donala has the capability of providing water to Triview, Donala must have the capability to provide water to the Town of Monument as well. After discussion about this, Houle asked if Donala should write a letter to the Town of Monument Board of Directors, stating that Donala does not plan to provide water to the Town of Monument.

ARKANSAS BASIN ROUNDTABLE:

Petersen then provided the Board with the Minutes from the July 12th meeting. The next Roundtable meeting will be held on August 9, 2017.

WILLOW CREEK RANCH:

Petersen noted that he had returned from Willow Creek Ranch on July 19th. He noted that the ranch was doing well. He noted afternoon rains and the creek was running high. During the work week, the silt was dug out of the creek. Fence work was done as well as pulling willows out of the creek. Petersen noted the Annual Donala Campout is scheduled for August 4-6th. Board and families are invited as well as staff and their families. Petersen said he had spoken with Fendel and the Wright Water Engineering water report is under review by Joan Armstrong. The possible outcomes are an Exemption, a FONSI, or a full permit. Petersen is still hopeful that Donala gets an Exemption. This would allow Donala to use the SDS system of Colorado Springs to deliver the Ranch water.

STATUS OF OPERATIONS/PROJECTS:

WATER TREATMENT PLANTS:

Both R Hull and Holbein water treatment plants are operational and producing water. The District's demands have increased to meet the irrigation demands of this summer. Petersen then stated that Well 2D pump had seized. Most likely the work to repair the well will be done in 2018. He noted that Donala had distributed 42 million gallons in the month of June, 2017.

WASTE TREATMENT PLANT:

Petersen said that during the flume calibration, the contractor noticed that the effluent flume is beginning to fail. The effluent flume was installed around 1995. The cost will be approximately \$30,000 to repair the effluent flume. This will be put in the Waste Treatment budget for 2018.

Denny then asked about the amalgam separator requirement that was discussed at the last Waste Plant Quarterly Operations Meeting. Petersen explained that Donala, Triview and Forest Lakes each send a letter to their Districts' dentists to insure that each dentist has an amalgam separator. This is to make sure that mercury and silver are not introduced into the Waste Treatment Plant. Petersen also informed the Board that the Hull and the Waste Treatment Plant require each entity to provide proof of grease trap inspections.

DORAL WAY:

Petersen said that Donala will have a Pre-Con Meeting in Mid-August with K.R. Swerdfeger, Inc. Some customers along Doral Way seem concerned that the construction will interfere with their Summer Guests. After the Pre-Con meeting, the Construction Schedule for this project will be posted on the website for district-wide viewing.

DEVELOPMENT UPDATES:

No more updates.

Petersen then provided the Monthly Volume Report. Billed versus Distributed equals 96.57%.

PUBLIC COMMENT:

Both George and Kendrick had no comment.

Petersen stated that he had made reservations for Judd and Snyder to attend SDA Conference. Petersen will present, along with Koger of Forsgren & Associates, the study on a Regionalized Water Approach, on September 15, 2017 at the noon luncheon.

There being no further business of the board it was moved by Houle, second by Snyder, all "aye" to adjourn the meeting at 2:35 PM. Motion carried.

These minutes are respectfully submitted for record by Betsy Bray on July 21, 2017.