

DONALA WATER AND SANITATION DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
December 7, 2023

The Board of Directors of the Donala Water and Sanitation District met in regular session at the District's water treatment facility, 15850 Holbein Drive, El Paso County, Colorado on December 7, 2023, at 1:30 pm.

Directors Present: Wayne Vanderschuere
William George
Kevin Deardorff
Ed Miller
Scott McCulloch

Staff Present: Jeff Hodge
Christina Hawker
Ronny Wright
Aaron Tolman

Consultants Present: Roger Sams (GMS)
Brett Gracely (LRE) (Call In)

Guests: James Howald (OCN)
Jackie Burhans (OCN)

President Vanderschuere called the meeting to order at 1:30 pm.

Approval of Agenda:

- Vanderschuere advises adding a public hearing for the rates to the agenda. The Board approves.

Public Comment Non-Agenda Items:

- Employees Jake Hawker, Jarred Durham, and Cade Pennington were introduced to the Board.

Review of Minutes:

- Minutes from November 16, 2023, Board Meeting accepted.
 - George motioned to approve, Miller seconds, all aye.

Review of Financial Statements and Check Summaries:

- Water sales are down, but we did not use CSU water this year, so it balances out.
- Hodge states we are looking to end the year under budget.
- Approval of Financials
 - George motioned to approve, Miller seconds, all aye.

Public Hearing for 2024 Proposed Rates:

- Hodge calls the meeting into public hearing: CRS §40-3.5-104 – Changes in rates – notice and public hearing.
- No public comment.
- Vanderschuere requests motion to approve Resolution 2023-9 – 2024 Rates Resolution.
 - George motioned to approve, Deardorff seconds, all aye.
- Vanderschuere declared the hearing closed.

- Hawker explains that a special meeting has been called on January 9th, 2024, to approve the budget and certify mill levies. Governor Polis called a special session to lower property taxes delaying our assessed valuation. The District will receive the final valuation by January 3, 2024, and hold a public hearing for the budget on January 9th, 2024.

General Manager Report by Jeff Hodge:

- As of December 5th, the Loop is reviewing potential underwriters for the financing of the project. Discussion of who to pick will be held in executive session on December 12, 2023.
- Monument held a meeting on December 4, 2023, and decided they would not make any further decision until February on whether to stay with the Loop or participate with the (Northern Delivery System) NDS.
- Cherokee received the draft from CSU for their emergency connection, and in the contract, it stated they would have to join the Southeastern Conservancy. This is concerning because this is still something Donala is waiting on for our long-term contract with CSU because it is not in our best interest to join the Southeastern Conservancy.

Water Report by Ronny Wright:

- Last week we finished our HMO study that we will be submitting to the state for their approval.
- Pump failed on R Hull's #2 clear well pump. It has been pulled and is being repaired now.
- Surge protectors and new breakers were completed at R Hull.
- Wright worked with Timberline to see if we had any vulnerabilities with Unitronics. Timberline verified that we do not have any Unitronics in our system.

Wastewater Report by Aaron Tolman:

- SBR #1 has been taken offline and transferred to SBR #2 to continue crack repairs.
- We are well below our BOD removal limits, and treatment is continuing to run smoothly.
- Tolman is having a meeting with Timberline regarding a security audit and what improvements need to be made to the system.
- There was not a big (fats, oils, and grease) FOG problem during Thanksgiving. We have been maintaining our lift stations, so it doesn't become a problem.

Consultants Comments:

- Sams is working with Wright on certain pieces that are not in the scope of work of the contract for the tank rehabilitation.
- Gracely explains that we submitted our grant request for the ARS pilot program to Colorado Water Conservation Board (CWCB). There are several routing options that we will further study to see what more cost effective.
- Overall project summary was 4.7 million dollars. The grant request submitted would cover 2.4 million dollars.
- We will hopefully hear if the grant is approved in January or February.
- Lawn Irrigation Return Flow (LIRF) report was submitted and completed ahead of schedule.

Directors Comments:

- Vanderschuere expresses his appreciation to the Board and staff and wishes everyone a happy holiday.
- Deardorff asks if we have a physical security plan.
- Hodge explains that we do have an emergency response plan, however we are due to update ours and will do that in the near future.

Public Comment:

- None

Meeting adjourned at 2:40 pm.

These minutes are respectfully submitted for record by Christina Hawker on December 12, 2023.